

**Government of the People's Republic of Bangladesh**

Ministry of Social Welfare

Administration-I

Bangladesh Secretariat, Dhaka 1000

[www.msw.gov.bd](http://www.msw.gov.bd)

No. 41.00.0000.016.25.002.17-128

Date : 21.01.2019

From: Md. Abul Amin  
Deputy Secretary.

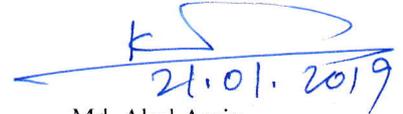
To : Chief Accounts Officer  
Ministry of Social Welfare  
Segunbagicha, Dhaka.

The undersigned is directed to convey the administrative sanction in favour of Ms. Abeda Akhter, Joint Secretary, Ministry of Social Welfare to attend the workshop on "Validation of the Action for the Improvement of the Well-being of the Elderly in the OIC Member States" to be held in Niamey, the Republic of Niger from 24-25 January 2019 (excluding travel time) under the following terms and conditions:

2. Terms and Conditions:

- a) The above mentioned official will be treated as on duty during the period of the said workshop;
- b) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- c) Expenses (including airfare & local hospitality ) will be borne by the OIC Secretariat;
- d) She will leave Dhaka for Niamey, the Republic of Niger on 23 January 2019 or nearest possible date and will leave Niamey, the Republic of Niger on 26 January 2019 or nearest possible date;
- e) She will not stay abroad more than the period approved.

3. This order is issued with the approval of the competent authority.



Md. Abul Amin  
Deputy Secretary  
Phone : 9576683  
sasadmin1@msw.gov.bd

No. 41.00.0000.016.25.002.17-128/1(16)

Date: 21.01.2019

**Copy for kind information and necessary action (Not according to seniority):**

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka.[Attention: Director (consular) with request to issue note Verbale].
02. Secretary, Economic Relations Division, Ministry of Finance, Sher-e-Bangla Nagar, Dhaka.
03. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. H.E Ambassador, Turkish Embassy in Dhaka, Bangladesh, House No:7, Road No:2, Baridhara, Dhaka.
05. H.E Ambassador, Bangladeshi Embassy in Ankara, Turkey, Birlik Mahallesi 391, Cadd No: 16 06610 Cankaya, Ankara, Turkey.
06. Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
07. Ms. Abeda Akhter, Joint Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
08. Director, Hazrat Shahjalal International Airport (Civil Aviation) Authority, Dhaka.
09. PS to Hon'ble Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
10. PS to Hon'ble State Minister (Deputy Secretary), Ministry of Social Welfare, Dhaka.
11. P.S. to Secretary, Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
12. Mr. Salehin Tanvir Gazi, Deputy Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
13. System Analyst, Ministry of Social Welfare, Dhaka (with request to display in MoSW website).
14. Accounts officer, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
15. Executive Director, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
16. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.



Md. Abul Amin  
Deputy Secretary